

Painsley Catholic College

GENERIC RISK ASSESSMENT

Task/Activity/Location/Work Equipment: Working on Site During the Covid 19 Emergency

PART A:

What are the hazards?	Covid 19 infection spread	Risk Rating (tick) HIGH √ MEDIUM LOW
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PART B:

Who is at risk (tick all that apply)	Employees	√	Pupils	√	Visitors/Public	√
	Contractors	√	Others (specify)			

PART C:

Control measures required to manage health and safety:	
1.	Only work on site if absolutely necessary.
2.	Ensure the Principal knows you are on site.
3.	Wash your hands regularly with soap and for at least 20 seconds and use hand sanitiser at every opportunity.
4.	Maintain a distance of 2m from other people.
5.	Minimise your contact with surfaces as the virus can stay active on wood, plastics, metals etc for long periods of time.
6.	Avoid touching your face especially eyes, nose and mouth.
7.	Cover your cough or sneeze with a tissue then throw the tissue in a bin and wash your hands.
8.	Remove all false nails and keep your hair tied up.
9.	Remove all jewellery and watches.
10.	Wash your clothes daily. The college rules on dress code are no longer in force to aid this.
11.	Take a shower or bath every day.
12.	In college cleaners to focus on all surfaces and objects which are visibly contaminated with body fluids and all potentially contaminated high-contact areas such as toilets, door handles, telephones etc.
	All hand dryers to be switched off.
	Building to be secured from outside visitors.

PART D:

Risk rating with controls in place (tick):	Are any control measures in Part C not implemented? (tick):	If yes, state below:	To be actioned by:
HIGH MEDIUM √ LOW	No		

Frequency of review (tick):	6 Months:		12 Months:	√	24 Months:	
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Name of member of Staff: _____

Signature of Member of Staff: _____

Name of Assessor(s) (please print): **P.J. Challinor**

Signature of Assessor(s): _____

Date of assessment: 26/03/2020