

Education and Training Providers Access Policy

Introduction

This policy sets out the school's arrangement for education and training providers to access students at the school for the purposes of giving them information about the provider's education or training offer.

Student Entitlement

It is recognised that all students are entitled to independent, impartial careers guidance throughout their education. All students are entitled to find out about the range of opportunities and qualifications that are available to them post-16 and post-18. They are also entitled to access a range of local education and training providers and how to apply to them.

Opportunities

To facilitate this the school commissions an Entrust Careers Advisor to provide impartial careers information, advice and guidance as detailed in the Service Level Agreement. The school also facilitates access to information about careers pathways and courses in the careers library, located within the school library. Here, information relating to colleges and training providers is available. In addition, students can use the National Careers website and the UCAS website to research alternative providers in the school library. A link to this is available to students on the school website.

External providers are also invited to the bi-annual careers convention to speak to students in attendance. Other providers are invited into school to speak to students about alternative routes, such as apprenticeships.

Managing Provider Access Requests

A provider wishing to request access should contact Mrs V. Allen, Careers Leader. All requests can be discussed and the most suitable opportunity can be arranged. Premises and facilities can be arranged at this point. All contact with students must adhere to the school's safeguarding policy (see website).

Telephone: 01538 712944

Email: VA@painsley.staffs.sch.uk

Opportunities for access include:

	Autumn	Spring	Summer
KS3	Careers Convention		Careers mornings/ days
KS4	Careers Convention Y11 enterprise event (Life skills)	Y10 enterprise event (You're Hired day)	Work experience (Y10)
KS5	Y13 Pastoral/Citizenship mornings		Y12 HE/Apprenticeship week

Any provider wishing to leave a copy of their prospectus or literature should do so at reception. This will be placed in the careers library.