Welcome back

Mission and Purpose

- Painsley Catholic Academy – Stronger together - MAC Values
- Painsely Catholic College – Heritage of Painsley Hall and the Draycott family
- Mission Statement – “In our College we value and respect every person as a child of God, as we grow together in faith, knowledge, understanding and love to serve the community.”
- The Mission Statement of the College reflects our commitment to living and developing Painsley as a faith community. Our aim is to provide the highest quality of education in order to develop and fulfil the potential of all students in our care. The faith development of our students is of paramount importance and whilst we strive to live in a faith community, we also ensure opportunity for the development of religious belief and religious literacy to ensure the foundations of faith in all our students.
- Motto – ‘Know Yourself’
- Gospel values - As a Catholic College Gospel values are at the centre of our College community.

Gospel Values

Justice & Truth

- Respect and honour all as a child of God
- Speak with honesty and integrity

"Blessed are those who hunger and thirst for righteousness, for they shall be satisfied" Beatitude, Matthew

Faithfulness & Integrity

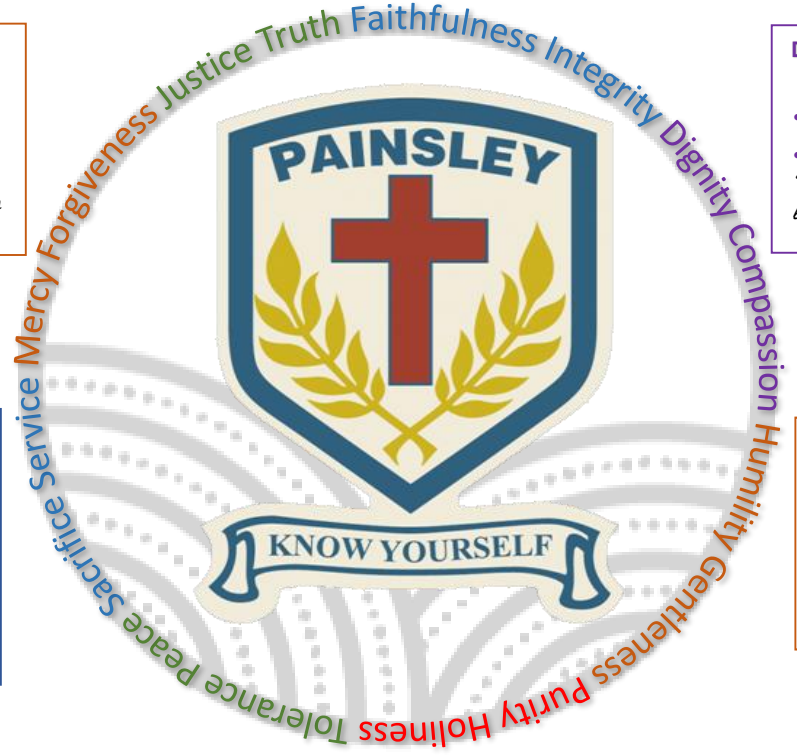
- Be committed to the teachings of Jesus
- Be honest and hold firm in fundamental principles of being a Christian

"Blessed are the poor in spirit, for theirs is the Kingdom of heaven" Beatitude, Matthew

Mercy & Forgiveness

- Show understanding towards someone
- Complete an act of kindness, compassion, or favour

"Blessed are the merciful, for they shall obtain mercy" Beatitude, Matthew



Dignity & Compassion

- Treat all with esteem and respect
- To show love and care to others

"Blessed are those who mourn, for they shall be comforted" Beatitude, Matthew

Sacrifice & Service

- Show love for humanity, which can only truly be revealed through our service and sacrifice
- To be men and women for others in our actions

"Blessed are those who are persecuted for righteousness' sake, for theirs is the kingdom of heaven." Beatitude, Matthew

Humility & Gentleness

- Be patient and modest

"Blessed are the meek, for they shall inherit the earth" Beatitude, Matthew

Tolerance & Peace

- Recognise that human beings are naturally different and that they have the right to live in peace and to preserve their individuality.

"Blessed are the peacemakers, for they shall be called children of God" Beatitude, Matthew

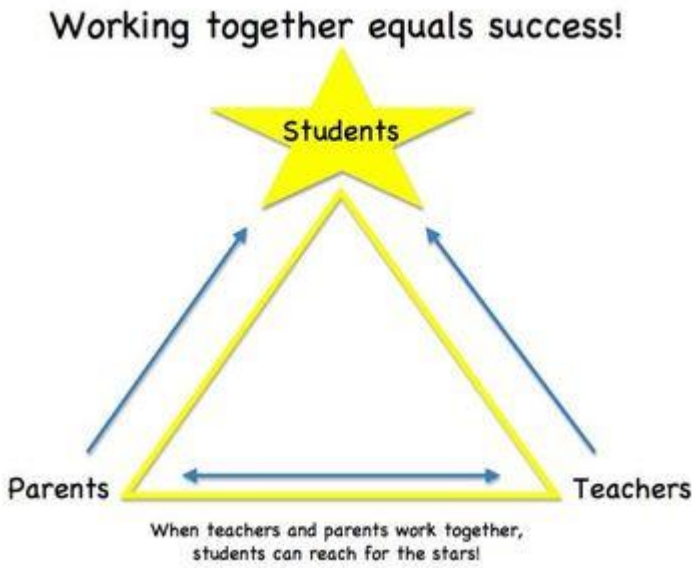
Purity & Holiness

- Show the life and teachings of Jesus in our actions and treatment of others

"Blessed are the pure in heart, for they will see God"
Beatitude, Matthew

Values and Expectations (Home School Agreement)

- All parents are asked to sign the home school agreement in September of Year 7.
- This agreement remains in place throughout your son/daughter's school life and will be e-mailed to you each September as a reminder of our three way partnership.



Values and Expectations (Academic)

- Curriculum intent, implementation and impact – All departments follow a crafted scheme of learning to ensure the most appropriate sequencing and delivery of the curriculum. There is a clear focus on direct knowledge and mastery of the curriculum whilst ensuring our students are exposed to cultural capital and the very best curriculum experiences.
- Target grades – All students are given target grades. These are based on the expected progress a student should make from KS2 to KS4.
- Reports – Parents receive 6 reports a year, 5 data reports and 1 full report to keep you informed of your son/ daughter's progress.
- Parents' evenings – All year group have a parents' evening with 2 for Year 11. It is expected that all parents attend parents' evening. They will be virtual for the foreseeable future based on feedback.
- Assessments – Regular assessments are built into the calendar. Students will receive a timetable 2 weeks in advance and homework will be designed to prepare students for the assessments.

Values and Expectations (Beyond the Classroom)

- Extra-curricular activities – We look forward to being able to reintroduce a full suite of extra-curricular activities. They will usually run from 12:30 – 1:00. Any participating student will receive a pass to enable them to go into lunch **after** the activity. NB: There should be no eating outside of the dining room.
- Enrichment – Our staff will ensure every opportunity to enrich the curriculum and take learning beyond the classroom. This will include taking every opportunity to draw connections with the world of work.
- Trips and visits – regular opportunities exist for students to participate in trips and visits. Please read letters carefully as for some trips and visits a draw or fist come first-serve system has to be in operation.
- Cultural Capital – We will ensure our students are exposed to the greatest and the best experiences in all areas of the curriculum.

Values and Expectations (Rewards)

- Facebook – Please sign up to our Facebook page where we do update you regularly on students' achievements.
- Newsletter – My weekly newsletter will share significant events and achievements from across the college.
- If your son/ daughter has achieved something outside of school that you would like to make us aware of please e-mail the details (and photograph, if you give permission) to: Achievement@painsley.staffs.sch.uk. This will allow us to recognise the achievements in school through the most appropriate channels.
- Alumni – Please do keep in touch when you move on. We love to hear from our past students and what they go on to do.

Values and Expectations (Rewards)

- In addition, students are rewarded for their achievement through the following channels and in accordance with the values and expectations policy:
- A text message will be sent home on a daily basis (via school coms) if a student achieves an achievement point.
- On a Friday, students will be recognised during Emmaus time (as part of the Emmaus programme) for the achievements that they have accumulated during the week and to date. This should be recognised and praised by Emmaus tutors, pastoral leads and peers.
- The pastoral team will identify and nominate a ‘star of the week’ for each Emmaus group. Students will receive a prize during Emmaus.
- Students with no behaviour points will be entered into an annual, end of year raffle.
- Students with 300+ positive conduct points will also be entered into an annual end of year raffle.
- Rewards assemblies are held every half-term where the Principal hands out certificates to students for their efforts. The certificates are categorised as follows: platinum, gold, silver and bronze effort (98%, 90%, 82%, 75%)

Values and Expectations (Rewards)

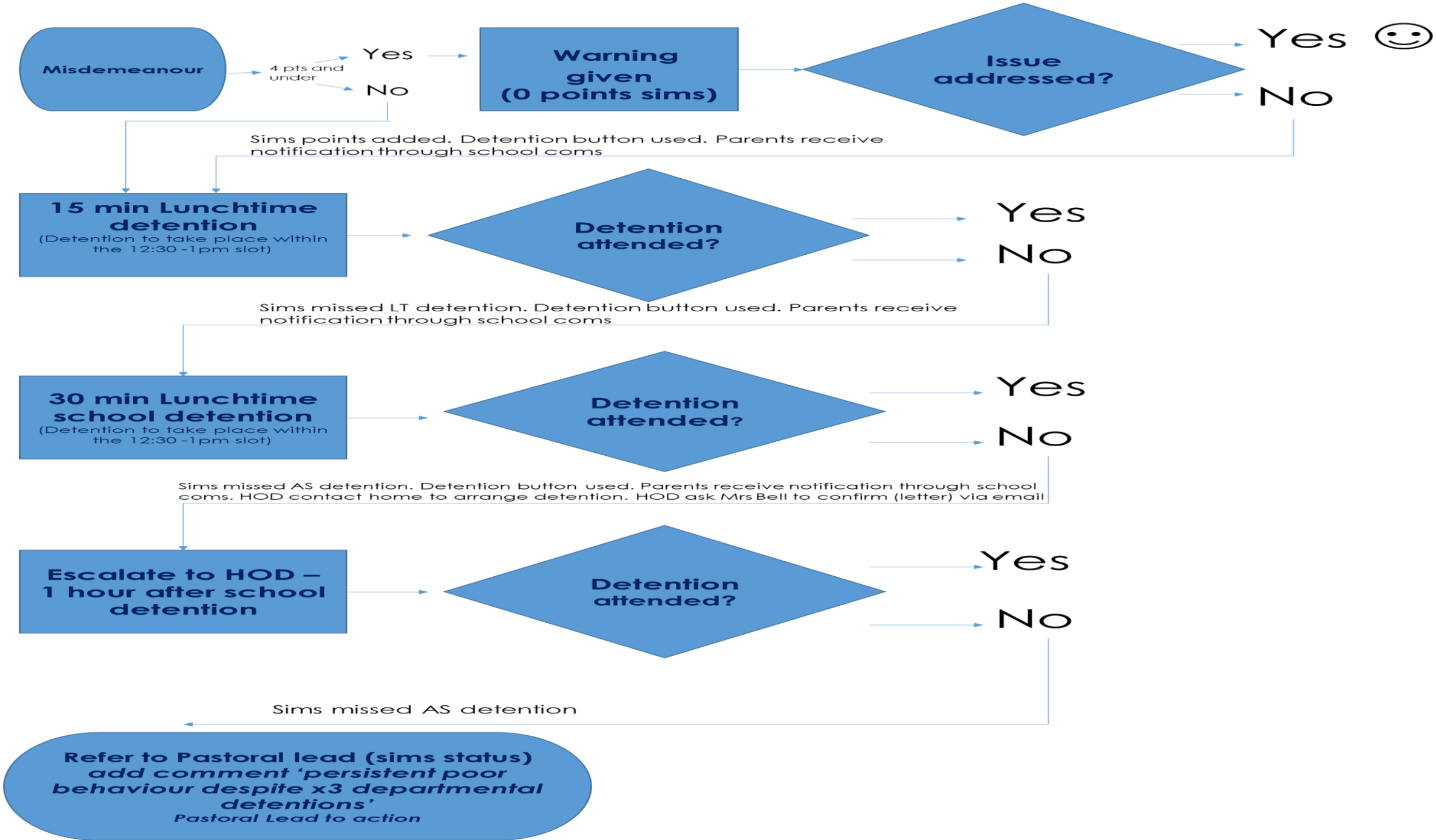
- Conduct points are calculated by taking the total number of achievement points minus the total number of behaviour points. This is considered to be the fairest way to recognise overall achievement.
- 100 positive conduct point – Rewards postcard is sent home.
- 200 positive conduct points – Toast voucher.
- 300 conduct points – Commendation by the Principal.
- 400 conduct points – Meet the Principal and letter of commendation.
- 500 conduct points – Principal's celebration breakfast.
- Top 10% of students achieving the most positive conduct points will qualify for a special rewards trip.

Values and Expectations (Sanctions)

Whilst our intention is always to praise students, it is necessary to instil the most appropriate behaviours for learning for the benefit of each and every student at the college.

Please refer to the values and expectations policy (behaviour policy) for a comprehensive list of sanctions for a range of inappropriate and unacceptable behaviours. Please be aware that everything within the policy is backed by legislation e.g. sanctioning behaviour outside of school.

Please refer to the flow-chart regarding classroom sanctions that will be imposed should they be required:


Misdemeanour
4 pts and under
Yes
No
Warning given (0 points sims)
Issue addressed?
Yes
No
Sims points added. Detention button used. Parents receive notification through school coms
15 min Lunchtime detention
(Detention to take place within the 12:30 -1pm slot)
Detention attended?
Yes
No
Sims missed LT detention. Detention button used. Parents receive notification through school coms
30 min Lunchtime school detention
(Detention to take place within the 12:30 -1pm slot)
Detention attended?
Yes
No
Sims missed AS detention. Detention button used. Parents receive notification through school coms. HOD contact home to arrange detention. HOD ask Mrs Bell to confirm (letter) via email
Escalate to HOD – 1 hour after school detention
Detention attended?
Yes
No
Sims missed AS detention
Refer to Pastoral lead (sims status) add comment 'persistent poor behaviour despite x3 departmental detentions'
Pastoral Lead to action

Values and Expectations (Mobile Devices)

***Mobile device out on school premises – first confiscation** ***Includes mobile phones, air pods, ear phones, tablets**	**4**	**Device to be passed to student enquires (reception on a Friday). Reception staff member to add points to sims. Student to collect at the end of the day.**
Mobile device out on school premises – second confiscation in a 2-week period	4	Device passed to reception – points put on sims. Reception to pass the device to PL – PL to inform the parent that the device has been confiscated twice (within a fortnight). It will be kept next time until the parent can come and collect it.
Mobile device out on school premises – third confiscation in 2-week period	4	PL to ask parents/guardians to come in to collect the device. PL keeps the device until this happens. Student hands the device in every day for a fortnight as a further deterrent to prevent a repeat of this behaviour.

Values and Expectations (Self-study)

Regular and well designed homework can add up to a year of additional schooling over a 5 year period. It is crucial that appropriate organisation and systems are in place to support students in the completion of homework.

Year 7 - 5 hours a week set in accordance with the homework timetable.

Year 8 – 6 hours a week set in accordance with the homework timetable.

Year 9 - 8 hours a week set in accordance with the homework timetable.

Year 10 - 10 hours a week set in accordance with the homework timetable.

Year 11 - 12 hours a week set in accordance with the homework timetable.

Year 12/13 - 6 hours of private study work per subject per week (18 hours a week). Differentiated assessed task to be identified.

Homework expectations in holiday time

Half term in October/ February/ May – Homework/ Private study is set as normal with no additional work set.

Christmas - Years 7, 8, 9, 10 and 12 are set **no homework/ private study.** Years 11 are to be set homework as normal in accordance with the homework timetable. Year 13 are to be set 3 hours of private study.

Easter - Years 7, 8, 9 and 10 – Homework/ Private study is set as normal with no additional work set. Year 11 – Normal homework as per the homework timetable and the same again for the Easter period. E.g. 2 hours per subject. This would include signpost tasks. Please note this is in **addition to attending revision** as directed.

Year 12 – Private study as normal (no additional work). Year 13 - Normal amount of private study work and the same again for the Easter period (some of this should be revision based).

Values and Expectations (Self-study)

Summer holiday

Year 7 – 2 hours of English and 2 hours of Maths only (these could be spaced learning tasks and preparation for Year 8).

Year 8 – transition tasks for subjects being carried onto KS4 only – 30 minutes per subject.

Years 9 and 10 – 1 hour per subject.

Year 11 – transition work for those staying on into the Sixth Form. 3 hours per subject – guided flipped learning. This should inform the first lesson.

Year 12 – 6 hours private study work (normal amount).

NB: All summer work is to be acknowledged, this could be in the form of achievement points.

Homework in Assessment periods

Homework should be limited to revision tasks in preparation for assessments and re-teach, consolidate and extend follow-up tasks for subjects where the assessment has been completed – Homework should still be set in accordance with the timetable. It is noted and is good practice to model the successful completion of re-teach, consolidate, and extend follow-up tasks in class with students completing or consolidating for homework. If follow-up tasks are to be completed for homework, the deadline must be during the week after week 2 of the assessment fortnight.

Homework expectations

A minimum of 4 days and ideally a week should be given for the completion of homework.

Students should complete homework on the night it is set – this will need reinforcing.

All homework should be explained to the students and feedback given in line with the success criteria.

Homework should be labelled as such in books.

Values and Expectations (Attendance)

If you know that your child will be unable to attend college on certain days e.g. through hospital appointments, please let us know well in advance.

If your child is unable to attend college please contact us as by 9am on that day.

If we have no contact you will receive a text from the college on the first day of absence.

Please send a note into college after your child's absence stating the reason for the absence.

Absence is strictly monitored and students who reach a figure of 94% attendance will receive a letter home. Continuous absence of 10 days or more will require a home visit by our EWW.

We also monitor how often absences occur, for example, a child may have had 10 days off college but if those 10 days were spread out over 10 different and non-continuous dates then it will be classed as persistent absence and contact with parents/carers will be made.

Values and Expectations (Attendance)

- All students have an attendance target of 97%
- If attendance falls to 94% you will receive communication from the College in order that we can support.
- 90% attendance is not good enough. 90% attendance = ½ a day missed every week (25 lessons). That's practically part-time. You wouldn't last long in the workplace if your attendance was this bad.
- 1 school year at 90% attendance = 4 whole weeks of lessons MISSED!
- Over the 5 years of your time at high school it would be the same as ½ a school year missed!

- Please work closely with us and avoid medical appointments during school time where possible. Holidays cannot be approved during school time. Concerns regarding attendance should be referred in the first instance to your son/ daughter's pastoral lead and to Mrs Barlow (EWW).
- Positive attendance is recognised through achievement points, praise letters, rewards assemblies and 100% celebratory breakfasts at the end of each academic year.
- Absence has a detrimental effect not only on the academic but especially on the mental health and wellbeing of students as they are distant from their peers.

Values and Expectations (punctuality)

If a student is late to school on 10 occasions over a 12-week period, a penalty notice warning will be sent. Late marks do not have to be one after the other for the penalty notice to be issued. If students are late parents must inform the school of the reason(s) why. If this is not an exceptional reason, then it will be recorded as an unauthorised late.

As a reminder, students must be in school by 8.45am and in their Emmaus room by 8.50am. If a bus is late this will not be recorded as a late mark. If a student is late to Emmaus the tutor will record the number of minutes they are late. The Pastoral Lead will monitor this weekly.

Values and Expectations (Uniform)

Please refer to the college website for full details of the uniform requirements of the college.

- **Uniform is firmly enforced**
- Jewellery such as ear-rings or wrist bangles are not allowed.
- Hair must not be dyed, boys' hair must be no shorter than a grade 3, no tram-lines or similar and it must not be of excessive length. Hair products such as gel are not allowed.
- Please ensure that shoes are exactly that –shoes! Not black trainers or casual footwear. All shoes should be flat with no heels.
- Girls' skirts must be school skirts, knee length and have the school logo embroidered below the waistband.
- Girls' trousers must be the Banner Signature Classic in Steel Grey.
- Boys' trousers must be dark grey.
- We also ask that clothing is labelled with students' names and that students have a suitable bag for college.

Values and Expectations (College Rules)

Order and quiet are required in the college at all times.

Students must keep within the college bounds assigned to them. Any student with permission to leave the site must sign out at reception and sign back in on return.

Mobile phones and devices are not permitted to be used on the college site and should be carried in the inside pocket of a school blazer.

Valuable objects are not to be brought into college. The college cannot accept responsibility for loss of damage to personal property.

Students are required to vacate the buildings at break and lunchtime, unless engaged in bona-fide activities.

Cyclists must dismount at the gate. Permission to bring cycles must be obtained from the principal.

Values and Expectations (College Rules)

All students must co-operate in keeping the college tidy by putting litter in the bins.

Students are forbidden to bring to College, or consume chewing gum/ fizzy drinks/ energy drinks on College premises or College transport.

Each student is expected to provide equipment, e.g. pens (including a purple pen)/ pencils/ ruler/ calculator, geometry set and rubber. Liquid paper is not permitted. A bag is necessary to carry books and equipment.

It is expected that each student's behaviour outside College will be such as to bring credit to the College.

Values and Expectations (communication)

- Please do keep in touch with us should you need to. Key communication points are included on the next slide. We will communicate with you regularly and through the following mediums:
- Weekly newsletter – This will be e-mailed and available on the website on a Friday. It will include the highlights of the previous week and the week ahead and key messages for parents.
- Website – Please refer to the website for policies and practices in school. You will often be directed to the website for key information.
- Text messaging service – Regular text reminders are sent out to the relevant groups of students/ year groups etc.
- Facebook – Regular updates of key events and forthcoming opportunities are displayed.
- As a reminder, the key communication routes are listed on the next slide.

Lines of communication

Emmaus Tutor	General enquiries and sharing pastoral issues/concerns
Pastoral Lead	More specific pastoral/academic concerns and queries. A list of all Pastoral Leads and contacts is on our website
Head of Department	Specific departmental queries or concerns. A list of all HoDs can be found on the school website
Safeguarding	Safeguarding team – Mr Bullock (Designated Safeguarding Lead), Mrs Harris/Mrs Jepson (Deputy Designated Safeguarding Leads)
Attendance	Reception to report attendance. Further concerns should be directed to Pastoral Lead or Mrs Barlow (Education Welfare Officer)
Health	TBC
Special Needs	Mrs Davies (SENCo)/ Mrs Comfort (Deputy SENCo)
Finance	Contact the Finance Department

Lines of Communication

Should your queries need further attention, please contact the most appropriate member of the Leadership Team:

Mrs E Baskeyfield	*Business Manager*	Business Manager and oversight of support teams
Mr D Bullock	*Assistant Principal*	Safeguarding, Online safety and Anti-bullying
Mrs C Harris	*Assistant Principal*	Safeguarding, Attendance and Pastoral expectations
Mrs S Jepson	*Assistant Principal*	Sixth Form Lead
Mrs H Gibson	*Vice Principal*	Teaching & Learning, including self-study
Miss E Malpass	*Assistant Principal*	Catholic Life, Pastoral/ Citizenship & RHSE
Ms C Oberman	Senior *Assistant Principal*	Teaching School Hub, Maths Hub & Behaviour Hub
Mr M Palmer	Associate Assistant Principal	Options
Mr F Waugh	*Vice Principal*	Pupil Premium, data and curriculum
Mrs R Waugh	*Principal*	Principal
Ms J Woollaston	Assistant Principal	Student & Parent Voice, literacy

Values and Expectations (wellbeing)

As part of our ongoing commitment to the wellbeing of all staff and students, the MAC has published a wellbeing statement. This includes commitment from all parties to protect and preserve the wellbeing of all associated with the MAC. It includes expectations from Directors, Governors, Principals, staff, students and parents.

The expectations of Directors and Governors have been shared at appropriate training. The expectations of MAC Principals, at the Principals' meetings. Expectations of staff have been shared at a staff briefing and to students in Emmaus time.

I want to share with you the expectations of parents in order to help preserve the wellbeing of all within the MAC.

Parents will:

- respect staff at all times. Be respected at all times.
- refrain from emailing staff outside the hours of 8am-5pm Monday to Friday.
- not expect an immediate response from staff but have the right to a reply within 3 working days. *Please note: issues received during the holidays will be dealt with when school reopens.*
- respect the fact that the Principal's decision regarding holiday requests is final.
- discuss any behavioural issues with their child carefully before contacting the school, in order to ascertain the full facts.
- recognise the demands placed on staff and be reasonable in terms of expectations.
- liaise with Senior Leaders rather than individual staff if issues are not being resolved.
- be reasonable in terms of expectations and the efficient educating of all pupils.
- where necessary, follow the complaints procedure as listed under 'policies' on the school website.
- aim to show appreciation to staff. Saying 'thank you' is a small gesture but it means a lot!

I kindly request that parents do take into account all of the above and thank you for your ongoing commitment and support to Painsley Catholic College.

Safeguarding

- Designated Safeguard Lead – Mr D Bullock
- Deputy Safeguard Lead – Mrs C Harris
- Deputy Safeguard Lead – Mrs S Jepson

If anybody has any safeguarding concerns about a child then speak to either the Safeguard Lead or Deputy Safeguard Leads.

College Prayer

Dear Lord,
We thank you for the gift of today and for all that you have prepared for us.
Help us to ‘Know Ourselves’ so that we can truly serve you.
Let our hands be the hands of Jesus by helping those we meet; let our words be the words of Jesus by speaking with truth and justice; let our hearts be like the heart of Jesus always willing to forgive and find mercy.
We pray that today we can fulfil the potential you gave us and we trust that you will walk by our sides as we grow in faith, knowledge and understanding.
Amen