

Name of person completing the risk assessment:		Mr S.G. Bell			Date: 4/4/22		
What are the hazards?	Who might be harmed and how?	What control measures are already in place? Are they sufficient?	What additional control measures are needed?	Action by who?	Action by when?	Actioned?	
Children, parents and staff are unsure of the procedures for reducing the risk of spreading the virus	Staff/pupils/stakeholders	People are aware of key aspects of social distancing and the risk assessments employed in school. School has successfully reopened.	<p>Weekly letters are sent to parents to ensure communication is strong including outlining the additional measures that are needed in the event of a coronavirus outbreak.</p> <p>Weekly staff meetings/bulletins include updates on amendments to the Risk Assessment.</p> <p>In line with national guidance, adults with the symptoms of a respiratory infection, and who have a high temperature or feel unwell, should try to stay at home and avoid contact with other people until they feel well enough to resume normal activities and they no longer have a high temperature</p> <p>children and young people who are unwell and have a high temperature should stay at home and avoid contact with other people. They can go back to school, college or childcare when they no longer have a high temperature, and they are well enough to attend</p> <p>adults with a positive COVID-19 test result should try to stay at home and avoid contact with other people for 5 days, which is when they are most infectious. For children and young people aged 18 and under, the advice is 3 days</p> <p>Further information can be found at:</p> <p>People with symptoms of a respiratory infection including COVID-19</p>				

<p>Misunderstanding of the DfE guidance</p>	<p>Staff misunderstanding and the exact government guidelines leading to inappropriate actions being taken at the school</p> <p>Key stakeholders who are at risk include but are not limited to:</p> <p>Staff (teaching and non-teaching) including supply/visiting staff; pupils; parents entering the site; family members who come into contact with pupils</p>	<p>Current procedures used in school reflect safe practices and school has been safe.</p>	<p>All staff will have the opportunity to read and comment on the risk assessment. Clarification will be provided where necessary.</p> <p>All staff will be given an electronic copy of the risk assessment.</p> <p>Leaders and staff will use this risk assessment whenever a decision regarding coronavirus is made. Adaptations will be made in consultation with the CEO.</p> <p>Risk mitigation rules continue and include:</p> <ol style="list-style-type: none"> 1) Minimise contact with individuals who are unwell by reminding them of the new guidance outlined on page 1- 2) Ensure everyone is advised to clean their hands thoroughly and more often than usual. 3) Ensure good respiratory hygiene for everyone by promoting the 'catch it, bin it, kill it' approach. 4) Maintain enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents. 5) Keep occupied spaces well ventilated. <p>In specific circumstances:</p> <ol style="list-style-type: none"> 6) Ensure individuals wear the appropriate personal protective equipment (PPE) where necessary. 7) Promote and engage in asymptomatic testing when advised. <p>Response to any infection</p> <p>We will:</p> <ol style="list-style-type: none"> 8) Contain any outbreak by following local health protection team advice. <p>The majority of staff will not require PPE beyond what they would normally need for their work. PPE is only needed in a very small number of cases, including:</p> <p>where an individual child or young person becomes ill with coronavirus (COVID-19) symptoms while at schools, and only then if a distance of 2 metres cannot be maintained</p> <p>where a child or young person already has routine intimate care needs that involves the use of PPE, in which case the same PPE should continue to be used</p>			
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	<p>in their homes etc; contractors; other visitors</p>	<p>School will ensure that appropriate support is made available for pupils with SEND, for example by deploying teaching assistants and enabling specialist staff from both within and outside the school to work with pupils in different classes or year groups.</p> <p>Where support staff capacity is available, we may consider using this to support catch-up provision or targeted interventions. Teaching assistants may also be deployed to lead groups or cover lessons, under the direction and supervision of a qualified, or nominated, teacher (under the Education (Specified Work) (England) Regulations 2012 for maintained schools and non-maintained special schools and in accordance with the freedoms provided under the funding agreement for academies). Any redeployments will not be at the expense of supporting pupils with SEND.</p> <p>All teachers and other staff can operate across different classes and year groups in order to facilitate the delivery of the school timetable.</p> <p>School events that include more than 1 year group can now recommence but we will consider case loads carefully on a weekly basis.</p> <p>Occupied spaces should be well ventilated. The following applies:</p> <ul style="list-style-type: none"> •mechanical ventilation systems – these should be adjusted to increase the ventilation rate wherever possible, and checked to confirm that normal operation meets current guidance (if possible, systems should be adjusted to full fresh air or, if not, then systems should be operated as normal as long as they are within a single room and supplemented by an outdoor air supply) •natural ventilation – opening windows (in cooler weather windows should be opened just enough to provide constant background ventilation, and opened more fully during breaks to purge the air in the space). Opening internal doors can also assist with creating a throughput of air • natural ventilation – if necessary external opening doors may also be used (as long as they are not fire doors and where safe to do so) <p>Further advice on this can be found in Health and Safety Executive guidance on air conditioning and ventilation during the coronavirus outbreak and CIBSE coronavirus (COVID-19) advice.</p> <p>To balance the need for increased ventilation while maintaining a comfortable temperature, the following measures should also be used as appropriate:</p> <ul style="list-style-type: none"> • opening high level windows in preference to low level to reduce draughts • increasing the ventilation while spaces are unoccupied (e.g. between classes, during break and lunch, when a room is unused) 			
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<p>Child needs intimate care or falls ill in school</p>	<p>Children not treated appropriately if requiring intimate care or injured or ill</p>	<p>A first-aider will be on site at all times.</p>	<p>Children, young people or learners who require first aid should continue to receive care in the same way. No additional PPE is needed because of coronavirus (COVID-19) for anyone who does not have coronavirus (COVID-19) symptoms.</p> <p>A disposable plastic apron should be used in the case of those children whose care routinely already involves the use of PPE due to their intimate care needs or special educational need.</p> <p>Relevant staff to read:</p> <p><u>safe working in education, childcare and children’s social care settings, including the use of personal protective equipment (PPE)</u></p>			
<p>Child/staff member falls ill on site with suspected coronavirus symptoms</p>	<p>Staff supervising the ill child/supporting the member of staff and others who may come into contact with them could be exposed to the virus</p>	<p>Staff are aware of the symptoms of coronavirus</p>	<p>Reference to PPE below means:</p> <ul style="list-style-type: none"> •fluid-resistant surgical face masks •disposable gloves •disposable plastic aprons •eye protection (for example a face visor or goggles) <p>The PPE that should be used in the following situations when caring for someone with symptoms of coronavirus (COVID-19) is as follows:</p> <ul style="list-style-type: none"> •a face mask should be worn if a distance of 2 metres cannot be maintained •if contact is necessary, then gloves, an apron and a face mask should be worn •if a risk assessment determines that there is a risk of fluids entering the eye from, for example, coughing, spitting or vomiting, then eye protection should also be worn <p>When PPE is used, it is essential that it is used properly. This includes scrupulous hand hygiene and following guidance on how to put PPE on and take it off safely in order to reduce self-contamination.</p> <p>Face masks must:</p> <ul style="list-style-type: none"> •cover both nose and mouth 			

		<ul style="list-style-type: none"> •not be allowed to dangle around the neck •not be touched once put on, except when carefully removed before disposal •be changed when they become moist or damaged •be worn once and then discarded - hands must be cleaned after disposal <p>If a child is awaiting collection, they should be moved, if possible, to a room where they can be isolated behind a closed door, depending on the age of the child and with appropriate adult supervision if required.</p> <p>Ideally, a window should be opened for ventilation. If it is not possible to isolate them, move them to an area which is at least 2 metres away from other people.</p> <p>If they need to go to the toilet while waiting to be collected, they should use a separate toilet if possible. The toilet should be cleaned and disinfected using standard cleaning products before being used by anyone else. In this instance, cleaners should be given gloves, a splash resistant face covering and a visor.</p> <p>In an emergency, call 999 if they are seriously ill or injured or their life is at risk. Do not visit the GP, pharmacy, urgent care centre or a hospital.</p> <p>Everyone must wash their hands thoroughly for 20 seconds with soap and running water or use hand sanitiser after any contact with someone who is unwell. The area around the person with symptoms must be cleaned with normal household disinfectant after they have left to reduce the risk of passing the infection on to other people. See the COVID-19: cleaning of non-healthcare settings guidance.</p> <p>All stakeholders to be reminded that those who have coronavirus symptoms,-MUST NOT attend school. Most parents/carers will agree that a pupil with symptoms should not attend school. We reserve the right to refuse the pupil if, in our reasonable judgement, it is necessary to protect other pupils and staff from possible infection with COVID-19. Our decision would need to be carefully considered in light of all the circumstances and current public health advice.</p> <p>Staff and pupils must not come into the school if they have classic symptoms ie a persistent cough, a high temperature or a loss of taste and smell, and must be sent home to self-isolate if they develop them in school. See page 1 for the guidance on the length of the absence.</p> <p>The educational setting status form will continue to be completed. We will complete the form from the start of term and provide the data by 2pm each working day.</p>			
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<p>Increased risk of adults spreading the virus to each other at work.</p> <p>Risk of staff not following the correct procedures to mitigate risks.</p>	<p>Staff not following the risk assessment or the guidance within it leading to an enhanced risk of contracting the virus</p>	<p>Current procedures at school are known and understood</p>	<p>We strongly encourage all staff to be fully vaccinated and, for those eligible, to receive boosters. If staff have any concerns over the vaccination programme, we ask for open and honest discussions so that they can be signposted to health professionals to clarify any uncertainty.</p> <p>Ensure there are plentiful supplies of soap, hand sanitiser, disposable paper towels, cleaning products, sanitising wipes for wiping some equipment, lidded bins, tape for cordoning off areas and marking floors, disposable gloves and aprons that can be washed on a daily basis. Posters (for example, to encourage consistency on hygiene and keeping to own group) to be displayed throughout the school.</p> <p>Staff should be reminded of the following principles:</p> <ul style="list-style-type: none"> •wash your hands more often - with soap and water for at least 20 seconds or use a hand sanitiser when you get home or into work, when you blow your nose, sneeze or cough, eat or handle food •avoid touching your eyes, nose, and mouth with unwashed hands •avoid close contact with people who have symptoms •cover your cough or sneeze with a tissue, then throw the tissue in a bin and wash your hands •clean and disinfect frequently touched objects and surfaces <p>Follow the government guidance as set out on page 1.</p>			

			<p>Explicitly teach and supervise health and hygiene arrangements such as handwashing, tissue disposal and toilet flushing.</p> <p>Supply teachers, peripatetic teachers and/or other relevant staff can move between schools. Specialists, therapists, clinicians and other support staff for pupils with SEND should provide interventions as usual.</p> <p>SECONDARY:</p> <p>Face coverings are no longer recommended in classrooms and teaching spaces for staff and students. However, they may continue to choose to wear a face covering in class and teaching spaces if this helps their mental health and wellbeing.</p> <p>Face coverings are no longer recommended in communal areas for staff and students. Again, they may continue to choose to wear a face covering in communal areas if this helps their mental health and wellbeing.</p> <p>Please note that the local director of public health is able to recommend the use of face coverings in communal areas in school where DfE and public health experts judge the measure to be proportionate due to specific health concerns. Parents, students and staff would be informed if this is the case and we will follow such advice.</p> <p>We recommend students continue to wear face coverings on dedicated transport to school or college and on public transport. This is because they will be in a confined space with people they do not normally spend time with.</p> <p>PRIMARY:</p> <p>Face coverings are no longer recommended in communal areas for staff. Staff may continue to choose to wear a face covering in communal areas and/or classrooms if this helps their mental health and wellbeing.</p> <p>Please note that the local director of public health is able to recommend the use of face coverings in communal areas in school where DfE and public health experts judge the measure to be proportionate due to specific health concerns. Staff would be informed if this is the case and we will follow such advice.</p>			
Absence could increase	Staff/child wellbeing is affected	Absence procedures for	Staff should notify school as normal if they are due to attend but are ill/anxious. Full support should be given by the line manager/Principal in line with the Absence Policy and strategies implemented to facilitate a return to work.			

<p>due to anxiety of the virus</p>	<p>Children/staff miss out on valuable educational opportunities including social interaction</p>	<p>staff and children</p> <p>Wellbeing Policy</p>	<p>Families should notify school as normal if their child is unable to attend so that staff can explore the reason with them and address barriers together. School will continue to inform social workers where children with a social worker do not attend.</p> <p>It is vital for all children to attend school to minimise as far as possible the longer-term impact of the pandemic on their education, wellbeing and wider development.</p> <p>We will provide, where necessary, focused pastoral support for pupils' individual issues, drawing on external support where necessary and possible.</p> <p>If parents of pupils with significant risk factors are concerned, we will discuss their concerns and provide reassurance of the measures we are putting in place to reduce the risk in school. If necessary, an additional personalised risk assessment will be produced.</p> <p>We are clear that parents of pupils of compulsory school age must be in school unless a statutory reason applies (for example, the pupil has been granted a leave of absence, is unable to attend because of sickness, is absent for a necessary religious observance etc).</p> <p>Missing out on more time in the classroom risks pupils falling further behind. Those with higher overall absence tend to achieve less well in both primary and secondary school. School attendance is mandatory. This means the usual rules on school attendance apply, including:</p> <ul style="list-style-type: none"> parents' duty to secure that their child attends regularly at school where the child is a registered pupil at school and they are of compulsory school age; our responsibility to record attendance and follow up absence the availability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct <p>Leaders will identify children with poor attendance records. This should include disadvantaged and vulnerable children and young people, especially those who were persistently absent prior to the pandemic. Additional work, such as telephone calls/EWW support/additional catch-up work/wellbeing discussions etc will take place.</p> <p>The government now knows much more about coronavirus (COVID-19) and so there are fewer children and young people advised to shield whenever community transmission rates are high. Therefore, the majority of pupils will attend school.</p> <p>Classrooms have been fitted with technology to enable live teaching to take place.</p>			
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Insufficient supervision due to a member of staff falling ill on site/absent	Children not adequately supervised		<p>MAC CEO/DCEO to be informed of any staffing level concerns so alternative arrangements can be sought safely.</p> <p>Supply staff may be used following discussion with the CEO and the COO being informed.</p> <p>The government considers Covid-19 to be an exceptional circumstance in which the staff-to-child ratios set out in the EYFS can temporarily be changed, if necessary, for example to respond to Covid-related workforce absences.</p> <p>In some cases, we may choose to respond to staff and child absences by temporarily mixing age groups of children who would otherwise be educated or cared for separately. Ratios will be guided by all relevant requirements and by the needs of individual children within the group. For the purposes of meeting EYFS ratio and qualification requirements, all staff educating or caring for a mixed age group of children, can be considered 'available to work directly with' all of the children who have been grouped together.</p> <p>In all circumstances, we remain responsible for maintaining the quality of care, safety and security of the children in our care.</p>			

Safeguarding measures may slip due to the unique nature of the situation	Children are not safe	Full Safeguarding Procedures to be followed	<p>DSL/DDSL to ensure all staff are reminded of Safeguarding Procedures including the reporting of concerns on MyConcern.</p> <p>Additional time to be given to DSLs if required to support the staff and children regarding new welfare concerns and the handling of referrals.</p> <p>Communication with school nurses is important for supporting safeguarding and wellbeing.</p> <p>DSL/DDSL to attend LA updates.</p>			
Self-isolation causes the pupils to miss school	Children miss out on more educational opportunities	Live learning and effective remote teaching has been successfully implemented.	<p>All staff and pupils in the following years will be reminded/instructed of how to access live teaching.</p> <p>Pupils will be able to access live teaching throughout the day. Younger pupils will be given remote activities to complement the live teaching.</p>			
Lack of understanding of whether trips can run	Children miss out on opportunities	Full risk assessments written for each trip	<p>We can go on domestic and international visits that have previously been deferred or postponed and organise new international visits for the future. We are aware that the travel list (and broader international travel policy) is subject to change and green list countries may be moved into amber or red. The travel lists may change during a visit and we must comply with international travel legislation and will have contingency plans in place to account for these changes. Prior to arranging a visit, we will speak to either the visit provider, commercial insurance company, or the Risk Protection Arrangement (RPA) to assess the protection available. Independent advice on insurance cover and options may be sought from the British Insurance Brokers' Association (BIBA) or Association of British Insurers (ABI). Any existing bookings holding ATOL or ABTA refund credit notes may use these credit notes to rebook educational or international visits. School will undertake full and thorough risk assessments in relation to all educational visits and ensure that any public health advice, such as hygiene and ventilation requirements, is included as part of that risk assessment. General guidance about educational visits is available and is supported by specialist advice from the Outdoor Education Advisory Panel (OEAP). We encourage our staff and pupils to fully resume trips and visits including international trips.</p>			