

## SCHOOL ADMISSION APPEAL TIMETABLE 2024/25

<b>Secondary Appeals for normal round of admissions</b>	
<b>Date of allocation of places</b>	1 <sup>st</sup> March 2024
<b>Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)</b>	29 <sup>th</sup> March 2024
<b>Appeals will be heard on</b>	22 <sup>nd</sup> to 24 <sup>th</sup> May 2024
<b>Notice of appeal hearing</b>	At least 10 school days before the appeal hearing
<b>Deadline for governing body to submit evidence for the appeal</b>	At least 10 school days before the appeal hearing
<b>Deadline for sending appeal papers to all parties</b>	No later than 10 school days before the appeal hearing
<b>Deadline for appellant to submit additional evidence</b>	Five school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
<b>Late applications for appeals will be heard by</b>	At the same time as previously scheduled appeals if possible or within 30 school days of appeal being lodged
<b>Decision letters sent to appellant</b>	Normally within five school days

<b>Appeals for Sixth Form – appeals may be made by the student and/or the parent/carers</b>	
<b>Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)</b>	20 school days to appeal from the date of notification that the application was unsuccessful after interview or after application deadline <b>By March of the academic year</b>
<b>Where the offer of a place would have been conditional upon exam results - Appeals will be heard</b>	Within 5 school days of confirmation of those results <b>By the end of the first week in September of each academic year</b>
<b>Where the offer of a place would not have been conditional upon exam results - Appeals will be heard</b>	Within 40 school days of deadline for appeals <b>By end of June of the academic year</b>
<b>Notice of appeal hearing</b>	<b>By May half term of the academic year</b>
<b>Deadline for governing body to submit evidence for the appeal</b>	<b>By end of first week after May half term of the academic year</b>
<b>Deadline for sending appeal papers to all parties</b>	No later than 10 school days before the appeal hearing
<b>Deadline for appellant to submit additional evidence</b>	<b>5</b> school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
<b>Late applications for appeals will be heard by</b>	At the same time as previously scheduled appeals or within 30 school days of appeal being lodged
<b>Decision letters sent to appellant</b>	<b>Within 5 days of the appeal being heard</b>

<b>Appeals for in-year admissions</b>	
<b>Deadline for lodging appeals and providing evidence to support the appeal (if appropriate)</b>	At least 20 school days from the date of notification that the application was unsuccessful
<b>Appeals will be heard</b>	Within 30 school days of deadline for appeals
<b>Notice of appeal hearing</b>	At least 10 school days notice
<b>Deadline for governing body to submit evidence for the appeal</b>	At least 10 school days before the appeal hearing
<b>Deadline for sending appeal papers to all parties</b>	No later than 10 school days before the appeal hearing
<b>Deadline for appellant to submit additional evidence</b>	Five school days before the appeal hearing. Information or evidence not submitted by the deadline might not be considered at the appeal
<b>Late applications for appeals will be heard</b>	At the same time as previously scheduled appeals or within 30 school days of appeal being lodged
<b>Decision letters sent to appellant</b>	Normally within five school days